



Results Handbook 2023

Information for Candidates

GCSE Results Day: Thursday 24th August 2023

Canteen between 8.30am and 12.30pm

Results Information for Students

Firstly, for the very many students who are celebrating excellent results today, our warmest congratulations. If, for whatever reason, you have not had the results you were hoping for, please be reassured that staff are on hand to help and assist in any way they can.

If you have any queries or concerns about your results, then we hope that the following information in the handbook will be useful.

Any queries or questions about GCSE results should be directed to the Exams Office at exams@northcestrian.co.uk

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Arrangements for Results Day

Staff will, of course, be on hand to support you once you have received your results.

Should you need further support or guidance in light of your results, please speak to your subject teacher, Dr Askey, Mr Boswell, or Mr Bell.

You can also email exams@northcestrian.co.uk with any queries.

Further details of the arrangements for any reviews of marking are provided on page 5 of this document.

Understanding Your Results Slip

Please note that this is not the official certificate, but this can be used as proof of results for enrolment or employment purposes.

The candidate statement of results (results slip) reports your grade and total scores.

Statement of Results							
Candidate Information							
Date of Birth	Centre Number	UCI	Final Grade				
	33617	33617					
	Candidate Number	ULN					
Date	Board	Level	Qualification	Code	Grade	Endorsement Grade	Mark
Jan 2022	OCR		Sprt Sci: Risk Of Sport Injuries	R041	p2		41
Jun 2022	WJEC		Engineering Award Cash-in	9790A1	P2		
Jun 2022	WJEC		Engineering Design	979101	P2		
Jun 2022	WJEC		Engineering Producing Products	979201	P2		
Jun 2022	WJEC		Engineering Solving Problems	979301	P1		
Jun 2022	OCR		Sport Science	J812	P2		153
Jun 2022	OCR		Sport Sci: Tchnlgy In Sprt OCR Rep	R046A	p2		39
Jun 2022	OCR		Sprt Sci: Body & Phys Actvty OCR Rep	R043A	p2		36
Jun 2022	OCR		Sprt Sci: Risk Of Sport Injuries	R041	d1		34
Jun 2022	AQA	GCSE	English Literature Option Pm	8702PM	5		69
Jun 2022	AQA	GCSE	Geography	8035	5		125
Jun 2022	AQA	GCSE	Combined Sci: Trilogy Tier F	8464F	5-5		272
Jun 2022	AQA	GCSE	Mathematics Tier H	8300H	4		78
Jun 2022	AQA	GCSE	English Language	8700	5	P	

P1 – level 1 pass = grade 1
 M1 – level 1 meri = grade 2
 D1 level 1 distinction = grade 3
 P2 – level 2 pass = grade 4
 M2 – level 2 merit = grade 5.5
 D2 – level 2 Distinction = grade 7
 D* - Level 2 distinction star = grade 8.5

Component mark
 Total mark for qualification in bold
 Combined science has 2 GCSE grades. Max grade on F.Tier = 5-5
 Spoken English Endorsement, Pass, Merit, Distinction
 Exam board, qualification title and component codes

Grade boundaries will be accessible from exam board websites. These are useful in identifying potential need for post-results services e.g. remarking.

Staff will be available on results day to help you interpret your results and advise you on next steps.

Certificates

When school receives certificates from the awarding organisations:

- school will send a letter and publish instructions via the website. We cannot post these important documents.
- Certificates should be **collected from school in person**, or on your behalf by a third party, provided we have received written authorisation for them to do so.
- Certificates will be retained by the school for one year; unclaimed certificates will then be sent back to examination boards in line with GDPR.
- Applications for replacement certificates must be made directly to the Awarding Body; there is a charge for this service.

The Arrangements for Appeals

Introduction

Following the issue of results, awarding bodies make post-results services available.

Below is a list of available post services:

Access to Scripts (ATS):	Reviews of Results (RoRs):	Appeals:
<ul style="list-style-type: none">• Copies of scripts to support reviews of marking• Copies of scripts to support teaching and learning	<ul style="list-style-type: none">• Service 1 (Clerical re-check)• Service 2 (Review of marking)• Service 3 (Review of moderation) - This service is not available to an individual candidate and would be undertaken by the centre.	<ul style="list-style-type: none">• The appeals process is available after receiving the outcome of a review of results.• Any appeals must be made via the Head of Centre.

Review of Results services

The following information is from the JCQ guidance on Post Result Services. It may offer you some further information about the Review of Services available and help you decide whether you wish to proceed with one of the following options. Candidate consent is required for all Reviews of Marking.

Service 1 - Clerical re-check	Service 2 - Review of marking
<p><u>Checks that:</u></p> <ul style="list-style-type: none"> • that all parts of the script have been marked; • the totalling of marks; • the recording of marks. <p>The outcome of the clerical re-check will be reported along with a statement of the total marks awarded for each unit, or component, included in the enquiry.</p> <p>Only Service 1 clerical re-checks can be requested for objective tests (multiple choice tests)</p>	<p><u>Includes:</u></p> <ul style="list-style-type: none"> • the clerical re-checks detailed in Service 1; • a review of marking to ensure that the mark scheme has been applied correctly. <p>A marking error can occur because of:</p> <ul style="list-style-type: none"> • an administrative error; • a failure to apply the mark scheme where a task has only a 'right' or 'wrong' answer; • an unreasonable exercise of academic judgement. <p>The awarding body will train its reviewers to conduct reviews of marking accurately and consistently. Reviewers will not re-mark the script. They will only act to correct any errors identified in the original marking.</p> <p>There is no grade protection for review of marking. This means that students' marks and subject grades may be lowered, confirmed or raised as a result.</p>

North Cestrian School will support its students through the review of marking process.

It must be noted that **it is the student's decision** to go ahead with any reviews of marking and they **must make these applications themselves**. We will not accept any application from a 3rd party on their behalf.

Candidate consent

Candidates must provide their **written consent** for clerical re-checks, reviews of marking and access to scripts services offered by the awarding bodies after the publication of examination results (GR 5.13).

School will also ask all pupils to give their consent for the Centre (school) to request and use script for teaching and learning purposes. Pupils can opt to have scripts anonymised for this purpose. Please complete the online form sent via school email/Arbor.

<https://forms.office.com/e/eHD8nvn8Bu>

If a candidate wishes to make a post results request, then the following procedures will apply:

- **Candidates must read all of the instructions** on the post results form before requesting any service to ensure they understand the services on offer, the fees charged and the internal deadlines which must be met.
- The **request must be made to the exams officer**, Mrs Leck. The forms can be accessed via the **school website**. Submission is made via email **exams@northcestrian.co.uk** Please title your email – **GCSE REMARK**
- Payment is taken via credit card in person or via phone 0161 928 1856 ext 510. School will only submit an appeal request after payment has been made.
- The Exams Officer will electronically submit any request to the awarding bodies
- All requests will be acknowledged within 7 working days of submission.

Outcome of a Review of Marking Service:

Examboards aim to publish outcomes within 10 days (clerical check) or 20 days (review of marking).

- The Exams Officer will **notify the candidate of the outcome by email**.
- Original grades are not protected. Where there has been a **reduction in marks or a downgrade**, following a review of marking, the **original mark or grade will not be reinstated**.
- School will refund the fee paid for any grade change.

Examination Board Fees 2023

Each examination board has their own fees listed for each service available. School will support those in receipt of pupil premium funding. See Mr Bell.

Service	Notes	Deadline	Fee per module / component (paper)			
			AQA	OCR	WJEC	Edexcel
Clerical Re-Check	Check procedures leading to result. Results issued within 10 days	28th September	£8.70	£10	£11	£11.90
Review of Marking	Ensure marking scheme was applied correctly. Results issued within 20 days	28th September	£40.35	£57.50	£40	£42.40
	Access to script after review		Free	£14.75	£11	Free
Copy of original script		28th September	Free	Free	Free	Free

Key Dates 2023

Please Note: Internal Deadlines are the day before to allow for final processing to the examination boards.

Key date	Reviews of Results (RoRs)	Access to Scripts (ATS)
17 August	<ul style="list-style-type: none"> Issue of GCE AS and A-level results Issue of Extended Project results Clerical re-checks, reviews of marking and reviews of moderation may be requested now 	GCE AS and A-level scripts <ul style="list-style-type: none"> Centres may request copies of GCE AS and A-level scripts to support reviews of marking and/or teaching and learning
24 August	<ul style="list-style-type: none"> Issue of GCSE results Issue of Foundation and Higher Project results Clerical re-checks, reviews of marking and reviews of moderation may be requested now 	GCSE scripts <ul style="list-style-type: none"> Centres may request copies of GCSE scripts to support reviews of marking and/or teaching and learning
24 August	<ul style="list-style-type: none"> DEADLINE for awarding bodies to receive requests for Priority Service 2 reviews of marking (GCE A-level qualifications only) 	
31 August		<ul style="list-style-type: none"> DEADLINE for awarding bodies to receive requests for copies of GCE AS and A-level scripts to support reviews of marking (Two weeks after the publication of GCE AS and A-level results)
7 September		<ul style="list-style-type: none"> Latest date by which centres will receive copies of GCE AS and A-level scripts to support reviews of marking (Three weeks prior to the deadline for requesting GCE AS and A-level Reviews of Results)
7 September		<ul style="list-style-type: none"> DEADLINE for awarding bodies to receive requests for copies of GCSE scripts to support reviews of marking (Two weeks after the publication of GCSE results)
14 September		<ul style="list-style-type: none"> Latest date by which centres will receive copies of GCSE scripts to support reviews of marking (Two weeks prior to the deadline for requesting GCSE Reviews of Results)
20 September	<ul style="list-style-type: none"> DEADLINE for awarding bodies to receive requests for late subject awards (Unitised GCSE, GCE AS and A-level qualifications in Wales and Northern Ireland) 	
28 September	<ul style="list-style-type: none"> DEADLINE for GCE AS and A-level Reviews of Results (RoRs): Last date for awarding bodies to receive requests (Three weeks after centres have received copies of GCE AS and A-level scripts to support reviews of marking) DEADLINE for GCSE Reviews of Results (RoRs): Last date for awarding bodies to receive requests (Two weeks after centres have received copies of GCSE scripts to support reviews of marking) 	<ul style="list-style-type: none"> DEADLINE for awarding bodies to receive requests for copies of GCE AS and A-level scripts to support teaching and learning (Six weeks after the publication of GCE AS and A-level results) DEADLINE for awarding bodies to receive requests for copies of GCSE scripts to support teaching and learning (Five weeks after the publication of GCSE results)

Please refer to the awarding bodies' websites for key dates and deadlines for other qualifications

November re-sits 2023

- There is an opportunity to re-sit either GCSE mathematics and/or GCSE English Language should you feel the need to.
- There will be a cost for this and this is to be confirmed.
- The exams will be in their normal format, with no adaptations.
- There will be no non-exam assessments available.
- All other qualifications can be re-sat in the Summer Series 2024.

Intent to Sit Exams in the November re-sits

Please note that if you wish to sit GCSE English Language or GCSE Maths and are moving to a new school or college, entries and exams will be taken there.

If you are not moving on to another school or college, you must express your intent to sit exams in the Autumn 2023 series **by 30th September 2023**.

Please email exams@northcestrian.co.uk and title your email – **Nov Resit**

Any exams you intend to sit will be at North Cestrian School*.

Exams will take place:

GCSE Mathematics:	Paper 1 – Wednesday 8 th November 2023
	Paper 2 – Friday 10 th November 2023
	Paper 3 – Monday 13 th November 2023
GCSE English Language:	Paper 1 – Tuesday 7 th November 2023
	Paper 2 – Thursday 9 th November 2023

1. Exam board reviews of results

Review of marking: exam boards review their marking to ensure your work was marked accurately in line with the mark scheme

Review of moderation: exam boards review the moderation of the coursework from your school or college to ensure it was done fairly, reliably and consistently

Clerical re-check: exam boards re-check that all marks have been included and added up correctly

2. Appeal

Your school or college can only request an appeal after the exam board has reviewed your result.

A preliminary appeal can take up to 42 calendar days. If your school or college believes the preliminary appeal has not addressed the issue, it can decide to submit an application for an appeal hearing and that can take up to 70 calendar days.

Please note, appeals are not the first step in checking your grade.

3. Exam Procedures Review Service (EPRS)

Your school or college can only ask the relevant regulator to review what the exam board has done after the exam board has completed the appeal hearing.

The EPRS will look at whether the exam board has followed the regulator's rules and its own procedures. It will not review your work and cannot change your grade. The relevant regulator can ask the exam board to look at your appeal again if they think the exam board made a mistake.

Not all qualifications are covered by the EPRS so please check the relevant regulator's website (Ofqual, CCEA Regulation or Qualifications Wales) for more information.



¹ If you are a private candidate, you can apply directly to your exam board for a review of your result and an appeal. If not, you must talk to your school or college and they will contact the exam board as needed.